



29<sup>th</sup> ANNUAL MONTROSE ARTS & CRAFTS FESTIVAL  
SATURDAY, JUNE 2, 2012 10am – 6pm  
SUNDAY, JUNE 3, 2012 10am – 5pm

We are pleased to invite you to apply for a booth space in this year's Festival - and a special thanks to all who participated last year. We will be accepting a total of approximately 250 artists and craftsmen. Our Festival is a two-day event and all exhibitors must participate both days. There is no teardown Saturday evening and security is provided overnight.

1. The Montrose Arts & Crafts Festival is a juried Festival. Only work conceived and executed by the applicant is acceptable. Decisions of the jury are final. We reserve the right to refuse entrance to any exhibitor whose work is not approved by the jury. Any artist found selling items not made by them will be asked to leave without a refund of their entry fee. The following items are not permitted at the M.A.C.F.: imported goods, commercially manufactured goods, resale items, items assembled from kits or any mass-produced goods.
2. **All food vendors and prepackaged food vendors must secure a Los Angeles County Health Department permit** 30 days prior to the date of the Festival. A permit application will be provided in their acceptance package.
3. **Applications:** Please submit a photograph of your booth set-up and a complete menu including beverages you intend to sell.
4. **Application Deadline:** submit your application as soon as possible, but **postmark no later than February 28, 2012**. Return your application with a self-addressed, stamped envelope with 75 cents postage using a #10 envelope. Enclose with it your check or money order payable to "M.A.C.F.", or "Montrose Arts & Crafts Festival" and mail all to:

Montrose Arts & Crafts Festival  
P.O. Box 187  
Montrose, CA 91021-0187

5. **Vendor Fees:** \$450.00 for a 10' X 10' space \$250.00 for a "cart" space

Food vendor fees include the cost of the space, electricity (if needed) and liability insurance for this event. Fees do not include worker's compensation insurance if you have any paid employees.

6. **Notification:** Applicants will be notified of their acceptance by April 15, 2012. Booth fees will be deposited upon your acceptance into the Festival. There is a \$10.00 charge for checks returned to us by your bank. If you are not accepted this year, your booth fee will be returned to you by April 15.
7. **Assignments:** No space assignment will be guaranteed at the time of application, but we will give every possible consideration to our longstanding and returning participants. Once your space has been assigned to you, **NO CHANGES WILL BE MADE.**
8. **Refunds:** No refunds will be given to any exhibitor who cancels less than thirty (30) days prior to the Festival.
9. **Contact:** Refer all questions and concerns to:

Dee Ovenden, Festival Coordinator  
Phone 818.957.7186  
Fax 818.957.6290

**SPONSORED BY THE MONTROSE SHOPPING PARK MERCHANTS ASSOCIATION**

(office use only)

CATEGORY \_\_\_\_\_ SPACE \_\_\_\_\_

CHECK #s \_\_\_\_\_ AMOUNT(S) \_\_\_\_\_ DATE REC'D \_\_\_\_\_

**MONTROSE ARTS & CRAFTS FESTIVAL: JUNE 2<sup>nd</sup> AND 3<sup>rd</sup>, 2012  
FOOD VENDOR APPLICATION**

Please read all of the enclosed information before filling out the application

NAME OF FOOD VENDOR \_\_\_\_\_

NAME OF COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DAYTIME PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_ \*\*RESALE # \_\_\_\_\_

[\*\*Must be included to process application]

DESCRIPTION OF FOOD PREPARED OR FOOD PRODUCTS SOLD \_\_\_\_\_

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[INCLUDE PHOTO OF YOUR BOOTH & COMPLETE MENU INCLUDING BEVERAGES]

POWER REQUIREMENTS \_\_\_\_\_ SPACE #s REQUESTED \_\_\_\_\_

NOTE: ALL FOOD VENDORS MUST SECURE AND SHOW PROOF OF A LOS ANGELES COUNTY HEALTH DEPARTMENT EVENT PERMIT 30 DAYS PRIOR TO THE EVENT. APPLICATIONS WILL BE MAILED TO YOU WITH YOUR ACCEPTANCE AND PERMIT SHOULD BE OBTAINED AT:

L.A. County Health Department, East Valley  
1101 W. Magnolia Blvd.  
Burbank, CA 91506  
(818) 557-4187

ANNUAL HEALTH PERMITS, FARMERS MARKET PERMITS OR PERMITS FROM OTHER EVENTS IN THE SAME YEAR ARE NOT ACCEPTABLE. APPLICATION WILL BE ACCEPTED BY THE M.A.C.F. UPON THE CONDITION THAT YOU SECURE A PERMIT FOR THE EVENT NO LATER THAN MAY 1, 2012.

**Please read the instructions on pages 1 & 2, then sign and return a copy of pages 3 & 4 with your check or money order.**

In submitting this application, I have read and agree to all of the rules and regulations pertaining to and governing this Festival and hereby declare and affirm that any and all work I exhibit has been personally hand-produced by the undersigned. I submit my work to be exhibited at my own risk and will not hold the Montrose Arts & Crafts Festival, the Montrose Shopping Park Association, the City of Glendale or any of its agents or representatives liable for loss or damages. If I do not comply with the rules, regulations and procedures of this Festival, I agree that I may be removed from the show without a refund of my application fee. I understand that there will be no refunds for exhibitor cancellation within 30 days of the Festival date, nor will there be refunds or credits due to the cancellation or reduction of Festival hours resulting from acts of God or situations beyond the control of the Montrose Arts & Crafts Festival.

YOUR SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

Return a copy of both pages of this signed application with your check or money order and a self-addressed #10 envelope and 75 cents postage to:

**Montrose Arts & Crafts Festival  
P.O. Box 187  
Montrose, CA 91021-0187**